
Kaipara District Council

Minutes

Meeting	Kaipara District Council
Date	Thursday 25 October 2018
Time	Meeting commenced at 9.30am Meeting concluded at 12.29pm
Venue	Northern Wairoa War Memorial Hall – 37 Hokianga Road, Dargaville
Status	Confirmed

Membership

Chair: Mayor Jason Smith

Members: Deputy Mayor Peter Wethey
Councillor Anna Curnow
Councillor Victoria del la Varis-Woodcock
Councillor Julie Geange
Councillor Libby Jones
Councillor Karen Joyce-Paki
Councillor Jonathan Larsen
Councillor Andrew Wade

Jason Marris
General Manager Governance, Strategy and Democracy

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**Minutes of the Ordinary meeting of Kaipara District Council
25 October 2018 in Dargaville**

1 Opening
1.1 Karakia

Councillor del la Varis-Woodcock opened the meeting with a karakia.

1.2 Present

Mayor Jason Smith, Deputy Mayor Peter Wethey, Councillors Anna Curnow, Victoria del la Varis Woodcock, Libby Jones, Karen Joyce-Paki, Jonathan Larsen. Councillors Julie Geange (via audio link items 1—4.5) and Andrew Wade (items 1—4.5).

In Attendance

Name	Designation	Item(s)
Louise Miller	Chief Executive	All
Curt Martin	Chief Operating Officer and General Manager Infrastructure	All
Sue Davidson	General Manager Risk, IT and Finance	All
Fran Mikulicic	General Manager Regulatory, Planning and Policy	All
Jason Marris	General Manager Governance, Strategy and Democracy	All
Paula Hansen	Acting Policy Manager	1—4.3
Paul Waanders	District Planner	1—4.3
Lisa Hong	Governance Advisor	All (Minute-taker)

Adjournments

Reason	Start	Finish
Morning tea	11.04am	11.018am

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

Moved Smith/Curnow

That Kaipara District Council confirms the agenda.

Carried

1.5 Conflict of Interest Declaration

Nil.

1.6 Register of Members' Interests – October 2018 update

2 Deputations, Presentations and Petitions

2.1 Volunteering Northland (Bart van der Meer)

Bart van der Meer spoke in the public forum regarding Volunteering Northland and tabled a PowerPoint presentationⁱ and newsletterⁱⁱ.

2.2 Burnley and Brenda Jones

Burnley and Brenda Jones spoke in the public forum regarding their pending Resource Consent and tabled a written presentation and timeline of their contact with Council and Fonterra regarding this matterⁱⁱⁱ.

3 Minutes

3.1 Confirmation of Open Council minutes 27 September 2018

General Manager Governance, Strategy and Democracy 1601.23

Moved Wethey/Curnow

That the unconfirmed Open minutes of the Kaipara District Council meeting held 27 September 2018 be confirmed as a true and correct record.

Carried

3.2 Confirmation of Open Council minutes 09 October 2018

General Manager Governance, Strategy and Democracy 1601.23

Moved Smith/Wethey

That the unconfirmed Open minutes of the Extraordinary Kaipara District Council meeting held 09 October 2018 be confirmed as a true and correct record, with amendments clarifying the use of the Mayoral casting vote used during item 3.1.

Carried

3.3 Open Committee minutes confirmed in September 2018

General Manager Governance, Strategy and Democracy

16/Various

Moved del la Varis-Woodcock/Curnow

That Kaipara District Council receives the confirmed Open minutes of the following Kaipara District Council Committee meetings, for information:

- *Funding Committee (Creative Communities Scheme) meeting held 24 April 2018;*
- *Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee meeting held 06 June 2018;*
- *Audit, Risk and Finance Committee meeting held 13 June 2018.*

Carried

4 Decision

4.1 Temporary Road Closure 08 December 2018, Dargaville Christmas Parade - Approval

Corridor Access Co-ordinator

3208.00

Moved Joyce-Paki/Wade

That Kaipara District Council:

- 1 *Receives the Corridor Access Co-ordinator's report 'Temporary Road Closure 08 December 2018, Dargaville Christmas Parade - Approval' dated 21 September 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the Dargaville Lions Club's application for the temporary road closure of Victoria Street from Totara Street and including Totara Street to the west side of the Central Hotel Carpark; All of Parenga Street, Totara Street, Kapia Street; All of Hokianga Road south of Victoria Street; and Edward Street from Victoria Street to the north of the Central Hotel Carpark on Saturday 08 December 2018 between the hours of 09:00am to 2:00pm and, as a condition of approval, the event organiser is to do a letter drop to all residents/businesses located within the extent of the road closures at least two weeks prior to the event.*

Carried

4.2 National Environmental Standards on Plantation Forestry Regulation 2017, District Plan Update

District Planner 3821.05

Moved Joyce-Paki/Curnow

That the Kaipara District Council:

- 1 *Receives the District Planner's report on amendments to the Kaipara District Plan in accordance with the National Environmental Standards for Production Forestry Regulations dated 05 October 2018 and its Attachments 1 to 5; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the amendments to the Operative District Plan in accordance with the requirements of the National Environmental Standards for Production Forestry Regulations 2017 as detailed in Attachments 1-5 of the afore-mentioned report, in accordance with sec 44A(4), (5) and (6) of the Resource Management Act (RMA) without going through the Schedule 1 public notification process of the RMA.*

Carried

Meeting adjourned at 11.04 am for morning tea.

Meeting reconvened at 11.18 am.

4.3 Climate Change Working Group, Formation and Terms of Reference

Policy Analyst 3835.03

Moved Smith/Wade

That Kaipara District Council:

- 1 *Receives the Policy Analyst's report 'Climate Change Working Group, Formation and Terms of Reference' dated 03 October 2018 and its Attachment 1 (Terms of Reference); and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Appoints Mayor Smith and Councillors Curnow, del la Varis-Woodcock, Joyce-Paki and Wethey to the Climate Change Working Group; and*
- 4 *Directs the Chief Executive to update the Local Governance Statement to include the Climate Change Working Group Terms of Reference, circulated as Attachment 1 to the aforementioned report with the following amendments:*
 - *delegations section deleted; and*
 - *fourth bullet point under the responsibilities section deleted.*

Carried

4.4 Northland Regional Council Kaihu River Working Group, Kaipara District Councillor Appointment

Governance Advisor 1203.01

Moved del la Varis-Woodcock/Wade

That Kaipara District Council:

- 1 *Receives the Governance Advisor's report 'Northland Regional Council Kaihu River Working Group, Kaipara District Councillor Appointment' dated 17 October 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Appoints Councillor Joyce-Paki as the Kaipara District Council and Dargaville resident representative to the Kaihu River Working Group.*

Carried

4.5 2019 Meeting Schedule - Adoption

Governance Advisor 1203.01

Moved Smith/Joyce-Paki

That Kaipara District Council:

- 1 *Receives the Governance Advisor's report '2019 Meeting Schedule – Adoption' dated 15 October 2018 and its Attachment 1; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Adopts the 2019 Meeting Schedule, attached to the afore-mentioned report as Attachment 1;*
- 4 *Delegates the General Manager Governance, Strategy and Democracy to re-schedule meeting dates and to determine times and venues in consultation with the Chair, and that these dates, times and venues be publicly notified in accordance with the Local Government Act 2002, Local Government Official Information and Meetings Act 1987 and Kaipara District Council Standing Orders.*

Carried

Councillor Geange left the meeting (via audio link) at 12.12pm.

Councillor Wade left the meeting at 12.18pm.

5 Information

5.1 Chief Executive's Report for the month of September 2018

Chief Executive 2002.02.18/September

Moved Smith/Wethey

That Kaipara District Council receives the Chief Executive's Report for the month of September 2018.

Carried

5.2 Resolutions Register and Action Tracker

Governance Advisor 1202.05

Moved Smith/Joyce-Paki

That Kaipara District Council receives the Resolutions Register and Action Tracker dated 16 October and the information contained therein.

Carried

6 Public Excluded Council minute items 25 October 2018

Meeting went into Public Excluded session at 12.27pm.

Moved Smith/Curnow

That the public be excluded from the following part of the proceedings of this meeting namely:

Public Excluded Committee minutes confirmed in September 2018; and

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Public Excluded Committee minutes confirmed in September 2018</i>	<i>Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist</i>

Carried

7 Open Council minutes 25 October 2018

Meeting returned to Open session at 12.28pm.

Closure

Meeting closed at 12.29pm

Confirmed 29 November 2018

Chair Mayor Jason Smith

Kaipara District Council

Dargaville

ⁱ Volunteering Northland presentation

ⁱⁱ Volunteering Northland newsletter

ⁱⁱⁱ Written presentation and timeline of contact